



Elgin City Council Meeting Agenda Item Executive Summary

ITEM:

DEPARTMENT: Community Development

PROPOSED ACTION: Consider waiving fees for costs associated with Western Days Festival and Parade.

BACKGROUND:

The Elgin Chamber of Commerce organizes the annual Western Days Festival and Parade June . Western Days is a free festival for the community that includes live music, softball, volleyball, washer and horseshoes tournaments, arts & crafts, food, kids activities, carnival, and class reunions. Celebrating its 50th anniversary this year, the festival has added the Purple & White Jubilee to the week long community celebration. Saturday June 22, the parade lines up on 11th street to Main Street, the parade follows the route 11th street, turning south on Main Street, continuing through downtown, and ending at Brenham street, where floats return via Avenue C and Avenue A. The parade begins at 10:00 am. The parade route requires 18 City of Elgin staff and 6 police officers for traffic control with an approximate cost of \$2,640.00. 66 barricades are required for the street closures with a rental fee of \$198. The Festival requires 4 City of Elgin employees for Saturday litter removal etc. with an approximate cost of \$800. **Staff costs associated with the Western Days Festival are \$3,638.00.**

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included {X} not included in the current-year budget { } N/A

The Police Department has officer time for parades included in the overtime budget. City departments assist with street closures. The public works department has it included in overtime, but those funds are also impacted by weather related events that the crew may respond to throughout the year.

RECOMMENDATION:

Take action on the reduction or waiver of fees associated with the Western Days Festival and Parade.

ATTACHMENTS:

Request letter attached.

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- { } Staff will provide brief comments and answer questions on this item at the meeting.
- {X} This is a routine procedural item and no presentation is planned for the meeting.**

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.