



Elgin City Council Meeting Agenda Item Executive Summary

ITEM:

DEPARTMENT: Community Development

PROPOSED ACTION: Consider reducing or waiving fees for costs associated with Juneteenth Festival and Parade.

BACKGROUND:

20th Annual Juneteenth Festival and parade will be June 7 and 8 in Veterans Memorial Park and on Depot Street. This free community event includes music, vendors, delicious food, kid's activities, parade and program. The Juneteenth Festival Committee organizes the event and provided the request to waive or reduce fees associated with the Juneteenth Festival and Parade on Friday June 7th from for the street dance and on Saturday June 8 in Veterans Memorial Park and on Depot Street. Saturday June 8, the parade lines up on Martin Luther King Boulevard at Booker T Washington Elementary School. The Route follows MLK to Alamo, to South Main continuing north through downtown turns left at 2nd Street, left onto Avenue C and disperses at Central Avenue. The parade begins at 10:00 am. The parade route requires 18 City of Elgin staff and 5 police officers for traffic control with an approximate cost of \$1875.00. 66 barricades are required for the street closures with a rental fee of \$198. The Festival requires 2 City of Elgin employees for Saturday litter removal etc. with an approximate cost of \$400. **Staff costs associated with the Juneteenth Festival and parade are \$2,473.00.**

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { X } not included in the current-year budget { } N/A The Police Department has officer time for parades included in the overtime budget. City departments assist with street closures. The public works department has it included in overtime, but those funds are also impacted by weather related events that the crew may respond to throughout the year.

RECOMMENDATION:

Take action on the reduction or waiver of fees associated with the Juneteenth Festival and Parade.

ATTACHMENTS: Request letter attached.

- { } Staff will be making a detailed presentation on this agenda item at the meeting.**
- { } Staff will provide brief comments and answer questions on this item at the meeting.**
- {X} This is a routine procedural item and no presentation is planned for the meeting.**

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.