



## Elgin City Council Meeting Agenda Item Executive Summary

---

**ITEM:** Monthly Departmental Activity Reports - March

**DEPARTMENT:** Administration

**PROPOSED ACTION:**

Departmental reports are informational only for City Council and no action is required.

**BACKGROUND:**

Routine monthly reports submitted by departments.

**BUDGET/FINANCIAL IMPACT:**

Funding for this item was { } included { } not included in the current-year budget {X} N/A

**RECOMMENDATION:**

No action is required.

**ATTACHMENTS:**

Community Development, Municipal Court, Main Street, Parks and Rec, Planning Dept., Police Department, Public Works, Utility Billing, and March reports.

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- { } Staff will provide brief comments and answer questions on this item at the meeting.
- {X} This is a routine procedural item and no presentation is planned for the meeting.

*Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.*