



April 30, 2019

Dear La'Richer Parks,

Congratulations! You have been selected as the Employee of the Quarter for the Second Quarter of 2019. The Employee Awards Committee selected you for the following abbreviated reasons:

Outstanding employee who always shares a positive attitude and can do spirit. The department juggles an array of projects and as it's become even busier with additional investment downtown and ever increasing activities through the Main Street Program she continues to have a positive attitude and provide stellar support in implementing all that we do.

As Employee of the Quarter you may choose one day of paid leave, which needs to be taken within the next thirty days, or \$100 less payroll deductions. Please let your supervisor and Finance Department know if you select the day off or the cash option. Please plan to attend the City Council meeting on Tuesday, May 7, 2019 at 7 pm where Mayor Chris Cannon will present a Certificate of Appreciation to you. Each Employee of the Quarter will be considered for Employee of the Year.

Thank you for your service to the City of Elgin.

Sincerely,

Tom Mattis  
City Manager

cc: Laura Schwartz, Assistant to Finance Director  
Charles Cunningham, Finance Director

P.O. Box 591

310 North Main

Elgin, Texas 78621

Phone 512.281.5724