



Elgin City Council Meeting Agenda Item Executive Summary

ITEM:

DEPARTMENT: Community Development

PROPOSED ACTION: Consider approval of the street closure request.

BACKGROUND:

The American Legion will host the Veterans Appreciation Parade & Program on Saturday, November 3 at 10am. Parade line up at the water tower on 2nd street in the EISD Parking area. The parade route follows 2nd street to Main Street, turns right on Main Street, continues to Depot Street, where it turns right and terminates at Veterans Memorial Park. The program with free sausage wraps follows immediately afterward in Veterans Memorial Park. The parade begins at 10am. The street closures along the route and related side streets are requested from 10am to 11am. The parade route requires 11 City of Elgin staff and 4 police officers for traffic control with an approximate cost of \$1187. Trash pick up by parks staff at a cost of approximately \$100.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { X } included { } not included in the current-year budget { } N/A

The Police Department has officer time for parades included in the overtime budget. City departments assist with street closures. The Parks Department does not have it in the overtime budget. The public works department has it included in overtime, but those funds are also impacted by weather related events that the crew may respond to.

RECOMMENDATION:

Approve street closures for the Veterans Appreciation Parade & Program.

ATTACHMENTS:

Parade Route, Request letter attached

- { } Staff will be making a detailed presentation on this agenda item at the meeting.**
- { } Staff will provide brief comments and answer questions on this item at the meeting.**
- {X} This is a routine procedural item and no presentation is planned for the meeting.**

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.