Elgin City Council Meeting
Agenda Item Executive Summary

ITEM:

DEPARTMENT: Community Development

PROPOSED ACTION: Consider approval of the street closure request.

BACKGROUND:
The Elgin Independent School District will host a Homecoming Parade & Pep Rally on Wednesday September 5. Parade line up at the water tower on 2nd street in the EISD Parking area. The parade route follows 2nd street to Main Street, turns right on Main Street, continues to Depot Street, where eit turns right and terminates at Veterans Memorial Park. The Homecoming Community Pep rally follows immediately afterward in Veterans Memorial Park. The parade begins at approximately 6:45pm. The street closures along the route and related side streets are requested from 6:30pm to 7:30pm   Parade to be managed with two officers and four city staff for two hours or less, approximate cost of $340. Trash pick up to be completed by Parks Staff on Thursday morning.

BUDGET/FINANCIAL IMPACT:
Funding for this item was { X } included { } not included in the current-year budget { } N/A
The Police Department has officer time for parades included in the overtime budget. City departments assist with street closures. The Parks Department does not have it in the overtime budget. The public works department has it included in overtime, but those funds are also impacted by weather related events that the crew may respond to.

RECOMMENDATION:
 Approve street closures for the Elgin ISD Homecoming Parade & Community Pep Rally on Wednesday September 5, 2018.

ATTACHMENTS:
 Parade Route, Request letter attached

{ } Staff will be making a detailed presentation on this agenda item at the meeting.
{ } Staff will provide brief comments and answer questions on this item at the meeting.
{X} This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.