



## Elgin City Council Meeting Agenda Item Executive Summary

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**ITEM:** Review and discussion of upcoming City Council Meeting Schedule

**DEPARTMENT:** City Manager

**PROPOSED ACTION:**

Review and discussion of Council Meeting schedule; and direction to staff regarding same.

**BACKGROUND:**

Due to a variety of factors the City Manager is recommending that the upcoming City Council Meeting schedule be adjusted as follows:

- Tuesday, September 24 – Called Council Meeting (Final adoption of budget & tax rate)
- Tuesday, October 1 – Cancel/reschedule Regular Meeting (National Night Out)
- Tuesday, October 8 – No meeting (TML Annual Conference)
- **Tuesday, October 15 – October Regular Meeting**
- Tuesday, November 5 – November Regular Meeting

**BUDGET/FINANCIAL IMPACT:**

Funding for this item was { } included { } not included in the current-year budget {X} N/A

**RECOMMENDATION:**

Direction to staff regarding the City Council Meeting schedule.

**ATTACHMENTS:**

None

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- {X} Staff will provide brief comments and answer questions on this item at the meeting.**
- { } This is a routine procedural item and no presentation is planned for the meeting.

*Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience*