

MINUTES
ELGIN CITY COUNCIL REGULAR MEETING
ELGIN PUBLIC LIBRARY ANNEX CITY COUNCIL CHAMBERS
404 NORTH MAIN STREET
August 3, 2021

CALL TO ORDER

Mayor Ramirez called the meeting to order at 6:30 p.m.

ROLL CALL

Present: Ron Ramirez, Mayor
Arthur Gibson III, Council Member
Jessica Bega, Council Member
Skyler Maldonado, Council Member
Thomas Ibis, Council Member
Matthew Callahan, Council Member
Forest Dennis, Council Member
Susie Arreaga, Council Member

Absent: Sue Brashar, Mayor Pro Tem

Mayor Ramirez stated there was a quorum. Mayor Pro Tem Brashar let the Council know she would not be in attendance. Mr. Dennis made a motion to excuse Mayor Pro Tem Brashar from the meeting. Mr. Ibis seconded the motion. All voted in favor. The motion carried.

Staff: Thomas L. Mattis, City Manager
Mysty Nauck, Acting Chief Financial Officer
Pamela Sanders, HR Director
Amy Miller, Community Development Director
Chris Noble, Police Chief
Jennifer Stubbs, City Secretary
David Harrell, Development Services Director
Elizabeth Marzec, Rec. Program Services Manager

INVOCATION

Mr. Gibson III provided the invocation.

PLEDGE OF ALLEGIANCE

Mayor Ramirez led those in attendance in reciting the Pledge of Allegiance to the Flag of the United States of America and Pledge of Allegiance to the Texas Flag.

PUBLIC HEARING

1. Public Hearing On An Ordinance Granting A Specific Use Permit For A Medical Facility On Property Located At 122 Fisher St. (0.484 Acres Of Land And 9.19 Acres Of Land, Lying In And Being Situated Out Of The Thomas Garretson Survey, Abstract 178), City Of Elgin, Bastrop County, Texas; And Providing For A Savings Clause And Repealing Conflicting Ordinances And Resolutions.

Mr. Mattis provided comments. No one wished to speak under the Public Hearing item.

PUBLIC COMMENT

There was no one from the public who wished to speak under the public comment item.

CITY MANAGERS REPORT

1. Introduction Of New Employees

Ms. Sanders recognized the following new employees:

Alejandra Reyna, Human Resources.

Michael Zajac, Lindsey Scheffler, and Susan Carrizales, Police.

Callie Meads and Laura Futujma Parks & Recreation.

Camryn Beddow, Pools Division.

Scott Whiteley, Animal Control.

Keith Pierce, Utility Maintenance.

2. Presentation Of The Proposed FY2021-22 City of Elgin Annual Operating Budget
Mr. Mattis presented the City of Elgin FY2021-22 Proposed Budget. He stated the budget is a zero-based, balanced budget. The primary goal of the city is to maintain existing service levels and the staff remains focused on enhancing services. Mr. Mattis stated there is no deficit spending or utilization of fund balance for operating expenses. The total appropriation of all funds is just over

\$23 million dollars. Mr. Mattis stated this is the first proposed budget to exceed \$20 million dollars. The General Fund ended last year with a strong operating surplus. The Development Services Department adopted fee increases so that existing taxpayers are no longer supplementing costs associated with new development. Mr. Mattis stated the City's overall financial picture is as strong as it has ever been. The City must now lower the debt portion of the tax rate by ~15% this year while recognizing it will have to immediately increase the tax rate next year to fund any new Capital Improvement Projects (CIP)/General Fund debt. The 2021 Certificates of Obligation (CO's) will necessitate a utility rate increase of \$8 per month to the average residential customer. Mr. Mattis emphasized the city receives 1.0% of the 8.25% sales and use tax in support of operations and services. Mayor Ramirez stated he would like to pair the following Council Members together to go over the budget: Ms. Arreaga and Mr. Maldonado, Ms. Bega and Mr. Gibson III, Mr. Dennis and Mr. Callahan, Mayor Pro Tem Brashar and Mr. Ibis. Discussion followed.

3. Presentation Of the 3rd Quarter FY2020-2021 Investments

Mr. Mattis provided opening comments. Mr. Mattis invited Ms. Nauck to the podium. Ms. Nauck stated the CD line is a new requirement by the auditors.

4. Monthly Reports By Departments June 2021

Mr. Mattis stated that Elgin ISD made the decision to proceed with their own police department and is another byproduct of growth that the city is experiencing. Mr. Mattis invited Chief Noble to the podium. Chief Noble stated he met with the Director of Public Safety at Elgin ISD. The ISD's primary concern is needing assistance at Elgin Elementary School due to traffic violations rather than at the High School or Middle School. Discussion followed.

5. General Activity Report And/Or Project Update

There were no updates under this item.

CONSENT AGENDA

1. City Council Special Meeting Minutes – July 20, 2021

The item passed on the consent agenda.

2. A RESOLUTION OF CITY OF ELGIN TEXAS, DESIGNATING THE BASTROP COUNTY TAX ASSESSOR COLLECTOR TO CALCULATE AND CERTIFY THE TRUTH IN TAXATION (T-N-T) TAX RATES

The item passed on the consent agenda.

3. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE SUBMISSION OF A FEMA DR-4586 HAZARD MITIGATION ASSISTANCE GRANT APPLICATION TO THE TEXAS DEPARTMENT OF EMERGENCY MANAGEMENT; COMMITMENT OF FUNDING; AND AUTHORIZING THE MAYOR OR CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICERS AND AUTHORIZED REPRESENTATIVES IN ALL MATTERS PERTAINING TO THE CITY'S

PARTICIPATION IN CONNECTION WITH THE FEMA DR-4586 HAZARD MITIGATION ASSISTANCE GRANT

The resolution was removed from the consent agenda and placed at the end of new business.

4. A RESOLUTION OF THE CITY OF ELGIN, TEXAS AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH TRC ENGINEERS INC. FOR PROFESSIONAL SERVICES AND CONTRACT ADMINISTRATION RELATED TO CRITICAL INFRASTRUCTURE AND GENERATOR UPGRADES, AND MAKING CERTAIN FINDINGS RELATED THERETO

The resolution was removed from the consent agenda and placed at the end of new business.

Mr. Ibis made a motion to approve the consent agenda. Mr. Dennis seconded the motion. All voted in favor. The motion carried.

NEW BUSINESS

1. AN ORDINANCE CHANGING THE NAME OF “HICKORY LANE” TO “BURR OAK DRIVE” WITHIN THE WOODLAWN SUBDIVISION; PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS

Mr. Mattis and Mr. Harrell provided comments and answered questions of the Council. Mr. Maldonado made a motion to approve the resolution as presented. Ms. Bega seconded the motion. All voted in favor. The motion carried.

2. AN ORDINANCE GRANTING A SPECIFIC USE PERMIT FOR A MEDICAL FACILITY ON PROPERTY LOCATED AT 122 FISHER ST (0.484 ACRES OF LAND AND 9.19 ACRES OF LAND, LYING IN AND BEING SITUATED OUT OF THE THOMAS GARRETSON SURVEY, ABSTRACT 178), CITY OF ELGIN, BASTROP COUNTY, TEXAS; AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS

Mr. Mattis stated the Planning and Zoning Commission recommends this ordinance with a five-year period for the permit. Mr. Harrell stated he answered questions from the public and that nobody expressed opposition to this permit. Mr. Dennis made a motion to approve the ordinance as presented. Ms. Arreaga seconded the motion. All voted in favor. The motion carried.

3. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE SUBMISSION OF A FEMA DR-4586 HAZARD MITIGATION ASSISTANCE GRANT APPLICATION TO THE TEXAS DEPARTMENT OF EMERGENCY MANAGEMENT; COMMITMENT OF FUNDING; AND AUTHORIZING THE MAYOR OR CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICERS AND AUTHORIZED REPRESENTATIVES IN ALL

MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN CONNECTION WITH THE FEMA DR-4586 HAZARD MITIGATION ASSISTANCE GRANT

Mr. Mattis stated this item is a formality to submit a grant application. This grant is focused to install an emergency generator at the Water Treatment Plant. Discussion followed. Mr. Ibis made a motion to approve the resolution as presented. Mr. Maldonado seconded the motion. All voted in favor. The motion carried.

4. A RESOLUTION OF THE CITY OF ELGIN, TEXAS AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH TRC ENGINEERS INC. FOR PROFESSIONAL SERVICES AND CONTRACT ADMINISTRATION RELATED TO CRITICAL INFRASTRUCTURE AND GENERATOR UPGRADES, AND MAKING CERTAIN FINDINGS RELATED THERETO

Mr. Mattis provided comments. Mr. Dennis made a motion to approve the resolution as presented. Ms. Bega seconded the motion. All voted in favor. The motion carried.

EXECUTIVE SESSION

The City Council may announce that it will adjourn the public meeting at any time during the meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on the agenda and/or as permitted by Chapter 551 of the Texas Government Code.

Mayor Ramirez stated there was no executive session this evening.

ANNOUNCEMENTS

Ms. Miller stated the city is celebrating 150 years next year. She asked the Council Members to make recommendations for committee members and to email her the names, emails, and phone numbers, including Mr. Mattis and Mayor Ramirez on the email.

ADJOURNMENT

Mayor Ramirez adjourned the meeting at 7:36 p.m.

Ron M. Ramirez, Mayor

ATTEST:

Jennifer Stubbs, City Secretary