

MINUTES  
ELGIN CITY COUNCIL VIRTUAL REGULAR MEETING  
ELGIN PUBLIC LIBRARY ANNEX COUNCIL CHAMBERS  
404 NORTH MAIN STREET  
FEBRUARY 2, 2021

**CALL TO ORDER**

Mayor Ramirez called the meeting to order at 6:01 p.m.

**ROLL CALL**

Present: Ron Ramirez, Mayor  
Sue Brashar, Mayor Pro Tem  
Mary Penson, Council Member  
Jessica Bega, Council Member  
Juan Gonzalez, Council Member  
Thomas Ibis, Council Member  
Alvis Prince, Council Member  
Forest Dennis, Council Member

Staff: Thomas L. Mattis, City Manager  
Charles Cunningham, Finance Director  
Michael Gonzalez, Parks Director  
David Harrell, Planning Director  
Patrick South, Chief of Police  
Pamela Sanders, HR Director  
Owen Rock, EDC Director  
Brooke Vega, EDC Staff  
Amy Miller, Community Development Director

Mayor Ramirez stated that Council Member Arreaga had notified him that she would not be in attendance.

Council Member Bega moved to excuse Council Member Arreaga's absence. Council Member Penson seconds the motion. Motion carried 8-0.

**INVOCATION**

Council Member Penson gave the invocation.

**PUBLIC COMMENT**

There were no Public Comments.

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**PRESENTATION**

1. PROCLAMATION NATIONAL BLACK HISTORY MONTH.

2. PROCLAMATION APRIL FAIR HOUSING MONTH.

Mayor Ramirez read the Proclamations for Black History Month and April Fair Housing Month.

**CITY MANAGERS REPORT**

1. Presentation on EDC new Marketing Materials.

EDC Director Owen Rock and Assistant Brooke Vega provided a presentation on the new EDC Marketing Materials.

2. General Activity Report and/or Project Update.

City Manager Thomas Mattis stated that the Covid -19 situation continued to be manageable from an operational standpoint, and as expected after the holidays there was an upturn in cases but were seeing things level off. He stated that he and the Mayor were working with the team in Bastrop County and discussing having a pod here in Elgin at the Rec Center as a point of distribution and hoping to get our utility workers vaccinated.

Mr. Mattis stated that they were working on the neighborhood traffic and safety issues on projects the Council approved and had met with TXDOT on the other two that went very well.

Mr. Mattis mentioned that development is moving forward, and that Trinity Ranch, a 1700 home MUD Development had gone to the Planning Commission and the preliminary plat was approved with the condition that the traffic impact analysis be worked out between the city, county and state due to all of the road impacts.

**CONSENT AGENDA**

1. City Council Meeting Minutes – January 19, 2021.

2. RESOLUTION OF CITY OF ELGIN TEXAS, ADOPTING REQUIRED CIVIL RIGHTS POLICIES FOR THE 2020 TEXAS CAPITAL FUND MAIN STREET PROGRAM CONTRACT 7220042.

3. RESOLUTION OF CITY OF ELGIN TEXAS, AUTHORIZING SIGNATORIES FOR THE 2020 TEXAS MAIN STREET PROGRAM CONTRACT 7220042.

4. RESOLUTION OF CITY OF ELGIN TEXAS, AUTHORIZING THE AWARD OF PROFESSIONAL SERVICE PROVIDER CONTRACT FOR TXDOT TRANSPORTATION ENHANCEMENT GRANT.

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5. RESOLUTION OF CITY OF ELGIN TEXAS, AUTHORIZING THE AWARD OF ENGINEERING SERVICES CONTRACT FOR THE TXDOT TRANSPORTATION ENHANCEMENT GRANT.

Mayor Pro Tem Brashar pulls Item 1 from Consent Agenda.

Mayor Pro Tem Brashar moved to approve the Consent Agenda items 2, 3, 4 and 5. Council Member Dennis seconds the motion. Motion carried 8-0.

Mayor Pro Tem Brashar stated that in the minutes the letter C was left out after South Avenue in the discussion for road projects 3 and 4, and with that correction, Mayor Pro Tem Brashar moved to approve the January 19, 2021 meeting minutes. Council Member Penson seconds the motion. Motion carried 8-0.

**NEW BUSINESS**

1. AN ORDINANCE OF THE CITY OF ELGIN, TEXAS, CALLING A GENERAL AND SPECIAL ELECTION ON MAY 1, 2021 FOR THE PURPOSE OF ELECTING CERTAIN CITY OFFICIALS; DESIGNATING ELECTION PRECINCTS AND POLLING PLACES; PROVIDING FOR EARLY VOTING AND ELECTION DAY VOTING; PROVIDING FOR PERFORMANCE OF REQUIRED ADMINISTRATIVE DUTIES; MAKING PROVISIONS FOR THE CONDUCT OF SUCH ELECTION; CERTIFYING PROVISION OF REQUIRED ACCESSIBLE VOTING SYSTEMS AT EACH POLLING PLACE; AND PROVIDING FOR OTHER MATTERS RELATING TO SUCH CITY ELECTION

Council Member Dennis moved to approve the Ordinance as presented. Council Member Penson seconds the motion. Motion carried 8-0.

2. A RESOLUTION OF THE CITY OF ELGIN, TEXAS EVIDENCING INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF DEBT, AND MAKING CERTAIN FINDINGS RELATED THERETO.

This item was tabled, and no action taken.

3. CONSIDERATION OF POSSIBLE APPOINTMENTS TO THE PARKS & RECREATION ADVISORY BOARD AND THE HISTORIC REVIEW BOARD.

Mayor Pro Tem Brashar moved to appoint Nicholas Arthur and Jessica Hunziker to the Parks & Rec Advisory Board and re-appoint Cynthia Burchfield to the Historic Review Board. Council Member Penson seconds the motion. Motion carried 8-0.

4. School Zone Safety on County Line Road - Councilmember Ibis.

Council Member Ibis expressed his concerns for no school zone flashing beacons on County Line Road for the High School or Neidig Elementary like there are for the Middle School as well as

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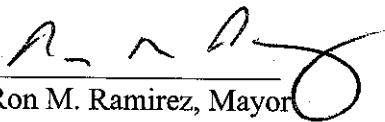
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there not being continuous sidewalks connecting Elgin High School to Homestead or Eagles Landing that are the closest neighborhoods within walking distance to Elgin High School.

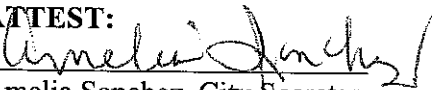
This item was for discussion only and no action was taken.

**ADJOURNMENT**

Mayor Ramirez adjourned the City Council Meeting at 7:16 pm.

  
Ron M. Ramirez, Mayor

**ATTEST:**

  
Amelia Sanchez, City Secretary