

MINUTES
CITY OF ELGIN BOARD OF ADJUSTMENTS
PUBLIC HEARING/ SPECIAL MEETING
MONDAY, JULY 22, 2019
CITY HALL ANNEX – COUNCIL CHAMBERS
310 N. MAIN STREET

1. **Call to order:** Chair Franklin Boettcher brought the meeting to order at 6:30 P.M. with the following present: Shifton McShan, Ruby Simms, Brenda Piña, Franklin Boettcher and Regan Dumbeck. Staff present were: Melissa Lipiec, Interim Secretary; Sharon Auvenshine, Clerk; & David Harrell, Director.

Absent: None (2 vacancies on Board).

2. **Public Comments:** No one desired to speak regarding non-agenda items.
3. **Minutes:** Approval of minutes from the April 25, 2019 meeting. Regan Dumbeck made a motion to approve the minutes of the meeting, Ruby Simms seconded the motion, the motion passed unanimously.

4. **Unfinished Business:** None

5. **New Business: Project #201900340** – Consideration of a variance from Section 46-265 in order to reduce the minimum front setback from 25 feet to 13 feet & reduce the minimum masonry requirements from 75% to zero on the front façade for a new building addition located at 300 N. Avenue F (Puckett, Block 7, Lots 9-10 as located in Bastrop County).

David Harrell read the staff report into the record. He indicated under State Law that at least 75% of the member must hear the case (in this case 5 of 7 members are present) and that at least a concurring vote of 75% of the members is necessary to decide in favor of the applicant (in this case all members present). The applicant along with their builders provided a brief synopsis of the history that brought them to this step and their request. Staff, Board, applicant, and the applicant's builders interacted on several questions regarding the project. No members of the public were present. On a motion by Dumbeck, seconded by Piña, the Board unanimously approved (McShan, Simms, Piña, Boettcher, and Dumbeck) the motion to reduce the minimum front setback from 25 feet to 13 feet & reduce the minimum masonry requirements from 75% to zero on the front façade.

6. **Announcements:** David Harrell introduced himself as the new Director.

7. **Adjournment:** Meeting adjourned at 6:40 P.M.



Franklin Boettcher, Chair

Attested:



Sharon Auvenshine, Secretary