

City of Elgin

Hotel Occupancy Tax Report



Name and Mailing Address

Taxpayer Number

Number of Rooms	Location Trade Name & Address	Location Number	Total Room Receipts	Total Taxable Receipts

Total room receipts for All locations _____

Total taxable receipts for All locations _____

TOTAL TAX DUE (7% of total taxable receipts) _____

Penalty \$ _____ (5% of total tax if 30 days past due + 6% interest if 60 days past due)

Total due with penalty _____

I declare the information in this document and any attachments is true and correct to the best of my knowledge:	
Sign here >>	
Daytime Phone ()	Date

Mail payment to:
City of Elgin
PO Box 591
Elgin, TX 78621



Sausage Capital of Texas - Brick Capital of the Southwest
Texas Main Street City
Downtown Historic District listed on the National Register of Historic Places
Western Days Festival - 4th Saturday in June
Hogeye Festival - 4th Saturday in October

For additional copies of form go to: www.elgintx.com/financedirector.asp